



**BIWTC**

**Bangladesh Inland Water Transport Corporation**

(Internal Shipping Organization)

Fairly house, 24 Kazi Nazrul Islam Avenue, Shahbag, Dhaka-1000.

Website: www.biwtc.gov.bd

**Office Order No.PD-400/2021**

Sheikh Md. Nasim, Commercial Manager, Code No. 10514, Bangladesh Inland Water Transport Corporation has been sanctioned to visit Saudi Arabia to perform Umrah Hajj vide letter No.18.00.0000.015.08.001.11-135, Dated: 05.12.2021 of Ministry of Shipping. The leave would be started from 06.01.2022 to 15.01.2022 or 10 days from the actual date of journey. This leave is sanctioned under the following terms and conditions:

1. He will draw his pay and allowances in local currency. No part of it will be allowed to receive in foreign currency.
2. All related expenses of the travel will be borne by himself.
3. He will not be allowed to over stay.

This order is issued with the approval of the competent authority.

**(Mansura Ahmed)**

Chief Personnel Manager

BIWTC

Phone: 9634589


E-mail: cpmbiwtc@yahoo.com

Ref No. 18.12.00.03.04.662.1996-1924

Dated: 21.12.2021

**Copy has been sent for Information & necessary action:**

1. Secretary, Ministry of Shipping, Bangladesh Secretariat, Dhaka.
2. High Commissioner of The Royal Embassy of Saudi Arabia, Dhaka.
3. Director, Hazrat Shahjalal (R:) International Airport, Dhaka.
4. Controller, Foreign Currency Controlling Department, Bangladesh Bank, Dhaka.
5. Director (Admin/Finance/Commercial), BIWTC, Dhaka.
6. GM (Accounts/Commercial), BIWTC, Dhaka.
7. Sheikh Md. Nasim, Commercial Manager, Code No. 10514, Bangladesh Inland Water Transport Corporation, Dhaka.
8. System Analyst, BIWTC, Dhaka. (With request to publishing in website)
9. Personal Secretary to the Chairman, BIWTC, Dhaka for Chairman's kind information.
10. Customs Authority, Hazrat Shahjalal (R:) International Airport, Dhaka.
11. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka.
12. Personal file.
13. Office Copy.

  
21.12.2021  
Chief Personnel Manager  
BIWTC